All reservations this year will be booked via a reservation web site. Phone calls/faxes are not accepted. The web site will open for the Philadelphia Downtown Marriott and the Notary Hotel, formerly known as the Philadelphia Downtown Courtyard, for Parents only on Wednesday, September 18<sup>th</sup> at 9am.

You will immediately receive an acknowledgement number and your bed type will immediately be confirmed at the time of booking. The Marriott confirmation number will be visible after November 6<sup>th</sup>.

All available inventories will be loaded into the system so please book carefully. Once the rooms are no longer available, please do not call the hotel directly. The rates for 2024 at the Marriott are \$\frac{\$182.00 \text{ for a King size bed}}{206.00 \text{ for 2 Double Beds}}\$ in the Main Building.

To accommodate those guests who would like to be in the TOWER section of the building at the Philadelphia Downtown Marriott, we have created a special room type for rooms in this building. These rooms will be sold at a premium if you should book one of these rooms you are guaranteed to be in the tower. The rates for rooms in the <u>TOWER</u> are, \$212.00 for a King size bed and \$245.00 for 2 Queen beds.

## Suites will not be available in 2024.

The rates for The Notary Hotel are as follows – 1 King Bed \$182.00 – 2 Double Beds \$206.00

The Notary Hotel is also offering a premium room type. The upgraded room type available is the Executive King Studios. The Executive King Studio is one large room with a King bed and a separate seating area that includes a queen sleeper sofa, refrigerator & 55" LCD TV.

The rate will be \$279.00 for Executive King Studios.

When you access the web site you will be asked to enter your arrival and departure dates and select the number of rooms you would like (up to 2 rooms may be booked at one time). The system will then show you the available room types. When you have completed your reservation and have selected the FINALIZE BOOKING button you will receive an acknowledgement number.

To ensure that all attendees can book their rooms please only reserve what you need and please avoid duplicate reservations. All bookings will be charged a (2) two- night deposit. Guest staying 1 night will be charged a (1) one- night deposit. All deposits will be charged on Thursday, November 7<sup>th</sup>.

After November 6<sup>th</sup>, this deposit is non-refundable.

There is a field where you may note special requests such as, connecting rooms, rollaway beds etc. –

\*\*\* Rollaway- beds are \$20.00 per night and may only be added to rooms with 1 King bed.

Please note as in the past, that requests are based upon availability, and we will do our very best to accommodate all requests.

The link that you will use to book your room at the **Philadelphia Downtown Marriott** is:

https://book.passkey.com/go/2024Parents

The link that you will use to book your room at the Notary Hotel is:

https://book.passkey.com/go/IrishDancersAttendee2024

This link will open at exactly 9am on September 18th, for Parents.

## Below are detailed instructions regarding the process:

On the main screen please enter your Check in Date – Check out date – Number of Rooms (maximum 2) and Number of guests per room – ADULTS ONLY – Select FIND

You will then be presented with the available room types. – Click select on the room type you would like to book. If a room type does not appear this room type is sold out. Select your desired room type and the click NEXT – At that point you may change room type or click NEXT to continue.

You will then be given the option to change your dates and extend your stay- if your dates are correct click NEXT.

After this screen you will be taken to the reservation information screen where you will fill in your detailed information. Please enter any special request in the field marked ADDITIONAL REQUESTS.

Click NEXT to continue to the Payment screen – Please note the credit card provided on this screen should expire after November 2024 and will be charged a (2) two- night non-refundable deposit on Thursday, November 7<sup>th</sup>. Click NEXT to continue.

Verify all details of your reservation – review the Polices at the bottom on the page- Click Accept and BOOK to finalize.

You will immediately receive an acknowledgement number and email confirmation.